To,

PCJ HOLDINGS PRIVATE LIMITED(**DP Id-IN303913)**

803, NIRMAL TOWER

BARAKHAMBA ROAD

CONNAUGHT PLACE

NEW DELHI

PIN CODE-110001

Dear Sir/Madam,

I/We having Client Id \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ kindly request you to issue me/us

---------------------- Booklet of Market Trade/ Pledge / Inter-Depository slips as

I/we are unable to produce requisition slip issued to me for below mentioned

Reason.

(1) Booklet misplaced/lost (2) Request slip misplaced/lost.

(3) Inter-depository booklet not issued. (4) Trade is to be executed urgently.

(5) Pledge not issued. (6) Others (specify)

**Name of the Holder(s) Signature of the Holder(s)**

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1) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Requirement – 1) Latest Identity proof of all holder(s).**

**2) All Documents to be self attested by holder(s).**

**Note :-** 1) For misplaced/ lost delivery instruction per booklet Rs.25/- will be charged.

2) Do not use old instruction booklet as it will be cancelled in case of lost/misplaced.

3) In case of request slip misplace/lost provided the old booklet for verification.

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**For office use only:**

**Approved By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Received the instruction booklets numbered as under:

**New Book No**. : \_\_\_\_\_\_\_\_\_\_\_\_

**New Slip Series: From** \_\_\_\_\_\_\_\_\_\_\_\_\_\_ **to** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Received by: Name** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Signature** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Against the Blocking of Series No. From \_\_\_\_\_\_\_\_\_\_TO ------------------------**